

## **RECOA Election Subcommittee Resolution**

*Approved by the RECOA Board on January 25, 2024*

**Purpose.** Depending on the number of board positions up for election, the RECOA annual election can be a complicated process. With individuals and groups supporting various candidates, there is a need to clarify election rules and guidelines in line with our Bylaws and state law. The purpose of this subcommittee is to provide guidance and oversight for the entire election process with the goal of a fair election without interference from any individual owner, board member or employee.

**Proposal.** The Board of Directors would appoint a committee to oversee all aspects of the election. Their specific duties are outlined below:

1. Previous Election Review. In the months immediately following the November election, the subcommittee will perform a review of the election process identifying areas for improvement. Their report and recommendations should be presented to the **February** board meeting and posted to the website for owner transparency.
2. Electronic Voting Vendor Recommendation. The subcommittee will evaluate the performance and value of the existing electronic voting vendor and recommend either a renewal or a new vendor at the **May** board meeting.
3. Election Guidelines Document. The subcommittee will review the previous year's Election Guidelines and their Election Review Document (number 1 above); and propose any changes to the board by the **June** board meeting.
4. Fall Election Process. The subcommittee will develop a process for the Fall election that details weekly activities up to the Annual Meeting. This process will be presented at the **July** board meeting.
5. Fall Election Oversight. The subcommittee will provide oversight to the Fall election ensuring that all process deadlines are met and work with the Communications Committee to create eblast content for owners.
6. Advising the Board on Vacancies During the Year. If any resignations occur during the year, the subcommittee will provide a recommendation to the board as to the best procedure to fill the vacancy.
7. Obtain Legal Review when Needed. The subcommittee will work with the President and the board to obtain legal review of the election process as needed.

**Membership.** The Subcommittee shall consist of no more than five members. All members of the 2021 and 2022 election committees will be invited to be considered. An eblast will invite all owners to be considered. The President and Vice President will interview all interested members and recommend members to the board. The Subcommittee and the chair will need board approval to begin work.

**Board Liaisons.** The President and Vice President shall be the liaisons to the Subcommittee. Their role is to listen and assist the Subcommittee in doing their work rather than to advocate for a specific outcome.

**Reporting Relationship.** The Subcommittee is responsible to the entire board and all reports must have board approval in order to move forward. If the Subcommittee members, chair or either of the two board liaisons have an issue with the subcommittee, they should bring their concern to the entire board in writing. Other than this, the board shall stay out of the election process.